

**Regular Town Board Meeting
June 13, 2022**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Baase. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Councilperson Joel Yager, Councilperson Angel Male, Supervisor Steve Baase.

Also present: Town Clerk - Patty Jo Groenendaal, Code Enforcement Officer/Building Inspector - Cheryl Pacelli, Town Attorney – Maureen Werner, Assessor – Liz Spencer, Mark Johnson, Michelle Johnson, Charlie Hungerford, Linda Kent, Sherry J. Dobson, Rick Wright, Clarke Mahaney, Mark Ballerstein, Robert A. Worthington, Adam Maier

BROADCASTED LIVE: <https://www.youtube.com/watch?v=bXeIyItAKIA&t=287s>

INVOCATION: Led by Rob Worthington of Emmanuel Baptist

PRESENTATION OF THE EXTRA MILE AWARD FOR SHERRY DOBSON

2021 Extra Mile Award Presented to SHERRY DOBSON

In recognition for going above and beyond dedicating her work and services to the town and people of Hamlin.

Sherry has been a driving force in our community for decades. Whether employed by the Town, or the State, her dedication to Hamlin has been repeatedly proven through her steadfast advocacy of all things that benefit the Town of Hamlin. She participates in numerous volunteer groups and provides her wisdom and expertise to anything she gets involved with.

We thank Sherry for her love, dedication and limitless energy to always go the extra mile.

PUBLIC FORUM: no one chose to address the board

APPROVAL OF THE REGULAR TOWN BOARD MEETING MINUTES OF MAY 25, 2022

Resolution #167 Motion made by Councilperson Yager and seconded by Councilperson Male to approve the Regular Town Board meeting minutes of May 25, 2022

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:

Resolution #168 Motion made by Councilperson Hurlbutt and seconded by Councilperson Male to approve the payment of bills from their respective funds.

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2022-0635 to 2022-0636	25938.55	
	2022-0641 to 2022-0645	911.29	
	2022-0683 to 2022-0730	22628.63	
Account Total			\$ 49,478.47
Library			
	2022-0646	165.24	
	2022-0652 to 2022-0665	4650.70	
Account Total			\$ 4,815.94
Highway			
	2022-0666 to 2022-0682	13759.37	
Account Total			\$ 13,759.37
Sewer			
	2022-0650 to 2022-0651	443.2	
Account Total			\$ 443.20
Light			
Account Total			\$ -
Huntington Park			
	2022-0648 to 2022-0649	12791.15	
Account Total			\$ 12,791.15
Hamlin-Kendall			
	2022-0647	9793.75	
Account Total			\$ 9,793.75
Employees Trust			
	2022-0640	1872.56	
Account Total			\$ 1,872.56
Paychex			
	2022-0639	704.00	
Account Total			\$ 704.00
Visa Charges			
	Amazon	369.15	
	Buildasign	154.69	
	Crosby's	23.44	
	DMV	221.00	
	Facebook Meta	30.00	
	Fairfield by Marriott	268.00	
	4Imprint	297.24	
	Mark's Pizza	48.97	
	US Postal Service	8.95	
	Wilbert's Auto	275.00	
Account Total:			\$ 1,696.44
GRAND TOTAL:			\$ 95,354.88

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

APPROVAL OF ADDITION TO THE PUBLIC HEARING MINUTES OF MAY 5, 2022

Resolution #169 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the addition to the Public Hearing minutes of May 5, 2022

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male abstained, Supervisor Baase aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT ACKNOWLEDGED AND FILED:

CORRESPONDENCE:

- a. C Zone NEWS Bi-Weekly
- b. RG&E Donations to Health & Welfare Organizations
- c. NY Community Connection May Newsletter
- d. C Zone NEWS WEEKLY 5.25.22

APPROVAL TO RENEW THE MAINTENANCE CONTRACT WITH PENN POWER GROUP FOR THE TOWN HALL GENERATOR IN THE AMOUNT OF \$590.00

Resolution #170 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to renew the maintenance contract with Penn Power Group for the Town Hall generator in the amount of \$590.00 a year.

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

APPROVAL TO ADVERTISE IN PUBLIC BID FOR LABOR AND MATERIAL FOR THE TOWN OF HAMLIN LAKESHORE SEWER DISTRICT

Resolution #171 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to advertise in public bid for labor and material for the Town of Hamlin Lakeshore Sewer District.

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye , Supervisor Baase aye. Motion carried.

ACCEPT BUDGET AMENDMENT FOR THE PLAYGROUND EQUIPMENT FOR HUNTINGTON PARK

Resolution #172 Motion made by Councilperson Yager and seconded by Councilperson Male to Requesting Town Board Resolutions to make the following Budget Amendment

Increased Revenue Account

- SP1.0599.00 Fund Balance \$12,305.00

Increase Expense Account

- SP1.7110.40 Contractual Expense \$12,305.00

This is to pay for the Playground Equipment for Huntington Park. In the budget from last year. Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried

APPROVAL OF LAKE SHORE SANITARY SEWER DISTRICT #2

RESOLUTION #173

INTRODUCED BY: Angel Male

SECONDED BY: Joel Yager

WHEREAS, the Town Board of Hamlin, Monroe County, New York, under Town Law §209, having held a public meeting held at the Hamlin Town Hall on May 5th, 2022, for the establishment of a sewer district in said Town to be bounded and described as follows:

SEE ATTACHED BOUNDARY DESCRIPTIONS TOWN OF HAMLIN PARCELS

No.	Tax Account	Owner	Property Class	Address	Town
329	001.16-4-3		260	9677 Beachwood Park	Hamlin
330	001.16-1-5		210	9693 Beachwood Park	Hamlin
331	001.16-4-7.1		210	9641 Beachwood Park	Hamlin
332	001.16-4-16		311	Beachwood Park	Hamlin
333	001.16-4-4		210	9675 Beachwood Park	Hamlin
334	001.16-4-13		311	Beachwood Park	Hamlin
335	001.16-2-24		210	9672 Beachwood Park	Hamlin
336	001.16-2-15		260	9644 Beachwood Park	Hamlin
337	001.16-2-21		260	9682 Beachwood Park	Hamlin
338	001.16-3-4		260	9560 Beachwood Park	Hamlin
339	001.16-2-11		260	9608 Beachwood Park	Hamlin
340	001.16-4-25		311	Beachwood Park	Hamlin
341	001.16-2-8		312	9618 Beachwood Park	Hamlin
342	001.16-2-3		312	9660 Beachwood Park	Hamlin
343	001.16-4-20		210	9577 Beachwood Park	Hamlin
344	001.16-3-7		312	9552 Beachwood Park	Hamlin
345	001.16-2-19.1		210	9688 Beachwood Park	Hamlin
346	001.16-2-20		210	9684 Beachwood Park	Hamlin
347	001.16-2-22		260	9680 Beachwood Park	Hamlin
348	001.16-2-23		210	9678 Beachwood Park	Hamlin

349	001.16-3-1.1		260	9582 Beachwood Park	Hamlin
350	001.16-3-3		210	9570 Beachwood Park	Hamlin
351	001.16-3-5		260	9558 Beachwood Park	Hamlin
352	001.16-2-5		311	Beachwood Park	Hamlin
353	001.16-2-7		260	9622 Beachwood Park	Hamlin
354	001.16-2-9		312	9616 Beachwood Park	Hamlin
355	001.16-2-10		260	9612 Beachwood Park	Hamlin
356	001.16-2-12		260	9604 Beachwood Park	Hamlin
357	001.16-2-13		312	9596 Beachwood Park	Hamlin
358	001.16—2—14		260	9632 Beachwood Park	Hamlin
359	001.16-2-16		311	Beachwood Park	Hamlin
360	001.16-1-1.1		580	36-112 Beachwood Park	Hamlin

No.	Tax Account	Owner	Property Class	Address	Town
361	001.16-1-2.1		210	9709 Beachwood Park	Hamlin
362	001.16-2-1.1		210	9686 Beachwood Park	Hamlin
363	001.16-2-1.2		300	9668 Beachwood Park	Hamlin
364	001.16-2-2		210	9624 Beachwood Park	Hamlin
365	001.16-2-4.1		311	Beachwood Park	Hamlin
366	001.16-2-4.2		311	Beachwood Park	Hamlin
367	002.04-1-1		961	Hamlin Beach Park	Hamlin
368	001.16-4-26		311	Beachwood Park	Hamlin
369	001.16-4-27		311	Beachwood Park	Hamlin
370	001.16-4-15		260	9611 Beachwood Park	Hamlin
371	001.16-4-17		260	9595 Beachwood Park	Hamlin
372	001.16-4-18		210	9587 Beachwood Park	Hamlin
373	001.16-4-19		260	9583 Beachwood Park	Hamlin
374	001.16-4-21		260	9573 Beachwood Park	Hamlin
375	001.16-4-22		260	9569 Beachwood Park	Hamlin
376	001.16-4-24		210	9561 Beachwood Park	Hamlin
377	001.16-3-6		311	Beachwood Park	Hamlin
378	001.16-3-8		312	9544 Beachwood Park	Hamlin
379	001.16-4-1		210	9685 Beachwood Park	Hamlin

380	001.16-4-2		311	Beachwood Park	Hamlin
381	001.16-4-5		210	9669 Beachwood Park	Hamlin
382	001.16-4-8		311	Beachwood Park	Hamlin
383	001.16-2-17		260	9652 Beachwood Park	Hamlin
384	001.16-4-11		210	9625 Beachwood Park	Hamlin
385	001.16-4-12		210	9621 Beachwood Park	Hamlin

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that the notice of hearing was published and posted as required by law, and is otherwise sufficient; and

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that all the property and property owners within the proposed district or extension are benefitted thereby; and

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that all the property and property owners who benefitted are included within the limits of the proposed district or extension; and

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that the establishment or extension of such district is in the public interest.

NOW, THEREFORE, be it resolved by the Town Board of the Town of Hamlin, Monroe County, New York, hereby established the Lake Shore Sewer District #2 the boundaries shall be finally determined and construction of the improvement of providing of the service therein, which resolution shall be subject to a permissive referendum in the manner provided by NYS Town Law Article Seven.

VOTE OF THE HAMLIN TOWN BOARD - Steven Baase, Supervisor – aye, Joel Yager, Councilman – aye, Phillip Hurlbutt, Councilman – aye, Angel Male, Councilman – aye, Jennifer M. Goodrich-Voelkl, Councilman – aye. Motion carried.

RESOLUTION NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE

RESOLUTION #174

INTRODUCED BY: Jennifer M. Goodrich-Voelkl

SECONDED BY: Joel Yager

WHEREAS, the Town Board of the Town of Hamlin has proposed to establish Lake Shore Sanitary Sewer District #2; and

WHEREAS, prior to the formation of such District, the Town Board must determine the environmental significance, if any, of the proposed action; and

WHEREAS, upon a review of Type II Actions, actions deemed not to have any significant adverse environmental impact, it appears that the extension of Sanitary Sewer Distribution Facilities to render service in approved realty subdivisions is an action deemed not to have any significant effect upon the environment;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Hamlin, Monroe County, New York, as follows:

Section 1. That by the adoption of this Resolution the Town Board does Find and Determine that the formation of Lake Shore Sanitary Sewer District #2, is a Type II Action, an action deemed not to have any adverse environmental impacts.

Section 2. That the formation of Lake Shore Sanitary Sewer District #2 may proceed without further regard to the provisions of SEQR.

VOTE OF THE HAMLIN TOWN BOARD - Steven Baase, Supervisor – aye, Joel Yager, Councilman – aye, Phillip Hurlbutt, Councilman – aye, Angel Male, Councilman – aye, Jennifer M. Goodrich-Voelkl, Councilman – aye. Motion carried.

Reports:

Yager –Library is having their book sale during the Junk Jamboree. Everyone will enter at the door next to the playground. The No Fine summer has started for youth. Dog Shelter – had 20 calls. Highway Department did a great job fixing the grass around the shelter it looks great.

Voelkl – Zoning Board of Appeals – Public Hearing for Apple Hollow needed a variance for Chickens, they do have a waste management plan. Granted. Close Hollow needed a variance for chickens, Public Hearing scheduled. Hamlin Parma Town Line Road for a pole barn on a flag lot, possibly combining lots. Roosevelt Highway sketch plan presented but cannot approve. History Center – working on society application. Will need each of the members to get it notarized this can be done at the Town Clerk’s office. History Center has Open hours from 4 – 7 pm and would like to order an “Open” flag to hang during open hours. Looking for letters to document covid. Advertise in the town newsletter. Naming the main room, The Mary Smith room. Will need a resolution when they are ready. Not meeting next month. Keeping on the agenda the upcoming solar eclipse.

Male – Hilton Parma Fire Department 40 fire calls for the month of May and 14 EMS calls. They staffed 6.5-man hours per call. Major call was the boat sinking call. Attended the senior meeting with Steve Baase. Planning the end of Summer Bash on August 27th getting bounce houses and working with the History Center to do an activity. Booking a band at the Fire Department for the after party. Next Cultural Committee is June 23 at 6:30 pm. Ambulance had 92 calls in May 475 Year to date. In June 3.5 average per day for calls. Open House is challenging because if they get a call, they have to go so they need the extra crew (Hard to find at this time) to stay at the open house. Work on social media and look at some options to update. Work on more collaboration with other EMS agencies.

Hurlbutt –Hamlin Morton Walker Fire Department had Jackie Smith present at the meeting filling them in on county updates tax exemption, roads, and intersections of 18 and Redman Road and Drake Road and 18. They had 203 call year to date. Sent 4 to a training and would like to do it again. Planning Board had a Public Hearing for a special use permit and property split for Next Air Energy on Walker Lake Ontario Road. A lot of concerns from neighbors of radiation. There was not any information on that and also concerns on noise from the construction. Concern of the Land use taking the best part of the agriculture. Tabled for next month. Drake Road Property split scheduled for next month. Hamlin Center Road 2nd site plan approved. Farm Protection Plan approval from Ag and Markets. Working on paperwork and the next step is to hire a consultant.

Pacelli - 56 permits issued from 5/09/2022 –6/13/2022, Permit cost received: \$2950.18 Permit valuation: \$969,858.00 6 permits have been closed. 196 Phone calls into the office Sent out 58 violation notices for various code violations and complaints. Most were for lawn mowing.

Spencer – Checks going out in the mail for the Tax Rebate Credit if you do not get it by the end of June call us.

Groenendaal – Next tax collection will be for school in September. Gearing up for the Junk Jamboree and Cruise-in end of July. The Friends of Recreation is Almost at 500lbs. of plastic. This will be the 2nd bench for the town.

Baase – Interviews for the Recreation Supervisor are done. Working on the sewer project. Cell Tower at Railroad Avenue discussion on the contract. Monthly fee \$700.00 down from \$850 per month fee. Every five years it increases 7.5% and if another company goes on the tower that's 10% for the town.

ACCEPT THE NEW CELL TOWER CONTRACT WITH NEW TERMS

Resolution #175 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Male to accept the new contract addition with new terms of \$700.00 stipulating the 7.5% increase at each term renewal and 10% from any new tenants on the tower. Polled votes: Councilperson Yager aye, Councilperson Voelkl no, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

LWPR Grant the challenge is that the town needs to pays up front. SEQR review July 29th might not have time to review. Funds can roll over to next year. Glass partitions quotes reviewed. Discussed size and mounting of the tempered glass.

ACCEPT THE GENESEE GLASS AND MIRROR QUOTE FOR PARTITIONS IN THE TOWN OFFICES

Resolution #176 Motion was made by Councilperson Yager and seconded by Councilperson Male to accept the Genesee Glass and Mirror quote for partitions in the town offices.

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

Schedule a meeting with Town Board for Scout Park for the 29th this month. Bring your ideas. Possibly schedule a public hearing for ideas.

Grant was denied for the marker at the History Center. Would like to look into bringing in a grant writer for grants.

MOVE INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL ISSUE

Resolution #177 Motion was made by Councilperson Yager and seconded by Councilperson Male to move into executive session to discuss a personnel issue at 8:04 pm

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

COME OUT OF EXECUTIVE SESSION AT 9:20

Resolution #178 Motion was made by Councilperson Male and seconded by Councilperson Hurlbutt to come out of executive session at 9:20.

Polled votes: Councilperson Yager aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Male aye, Supervisor Baase aye. Motion carried.

ADJOURNMENT:

Resolution #179 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Yager to adjourn the meeting at 9:22 pm as all business had been concluded.

Polled votes: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal
Hamlin Town Clerk