

TOWN OF HAMLIN ORGANIZATIONAL MEETING  
January 5, 2009

The 2009 Organizational Meeting of the Hamlin Town Board, held at the Hamlin Town Hall, 1658 Lake Road, was opened at 6:00 pm with the posting of the Colors by Hamlin VFW Post 6703/AVA Color Guard, followed by the Pledge of Allegiance to the Flag under the direction of the commander of the Hamlin VFW Post 6703.

Present: Councilperson Michael Marchetti, Councilperson Paul Rath, Councilperson David Rose, Councilperson Tom Breslawski and Supervisor Dennis Roach.

Also present: Building Inspector Charles Hungerford, Highway Superintendent Thomas Ingraham, Assessor Melanie Fahmer, Clerk to the Assessor Marsha Prince, Planning Board Member Mark Reeves, Recreation Program Assistant Andrea Blau, Recreation Commissioners Angel Male, Nicole Cring, Stan Lyons, Planning Board member Tom Jensen, residents Lloyd Lochner and Linda Weitz.

**APPOINTMENT OF DEPUTY SUPERVISOR**

At this time, as Supervisor of the Town of Hamlin, I, Dennis Roach will appoint Michael Marchetti as the Deputy Supervisor for the year 2009.

**APPOINTMENT OF DEPUTY TOWN CLERK**

In accordance with Town Law, Town Clerk Kathi A. Rickman appoints Marcia Mosele as Deputy Town Clerk for the year of 2009.

**CONFERENCES AND TRAINING PROGRAMS**

Resolution #1            Motion was made by Councilperson Breslawski, seconded by Councilperson Rose authorizing all members of appointed boards to attend four (4) hours of continuing education-conferences, seminars or training conferences as required by New York State.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #2            Motion was made by Councilperson Rose, seconded by Councilperson Rath to reauthorize all previously approved training, including on-line training provided by the New York Planning Federation, as appropriate to fulfill the four-hour continuing education requirement but any training not previously authorized to be approved in advance by Town Board.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #3 Motion was made by Councilperson Marchetti seconded by Councilperson Breslawski requiring all department heads and employees wishing to attend conferences or training programs to have prior approval of the Town Board. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #4 Motion was made by Councilperson Rose, seconded by Councilperson Rath authorizing transportation costs be paid at the rate of \$.55 per mile for the use of a personal vehicle. Any other mode of transportation must have prior Town Board approval. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye and Supervisor Roach aye. Motion carried.

Resolution #5 Motion was made by Councilperson Breslawski, seconded by Councilperson Marchetti authorizing meal allowance shall not exceed the limits allowed by NYS Audit and Control of \$36.00 per day in New York City and \$26.00 outside New York City. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **ASSESSOR TRAINING SESSIONS**

Resolution #6 Motion was made by Councilperson Breslawski seconded by Councilperson Marchetti authorizing the Hamlin Assessor to attend all State and County training sessions for Assessor's for the year 2009 as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **NEWSPAPERS**

Resolution # 7 Motion was made by Councilperson Rath, seconded by Councilperson Rose to designate the HAMLIN-CLARKSON HERALD as the Official Newspaper for the Town of Hamlin for 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**HIGHWAY DEPARTMENT FUNCTIONS**

Resolution # 8 Motion was made by Councilperson Rose, seconded by Councilperson Rath to authorize the Highway Superintendent to attend highway functions, as budgeted.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT**

In accordance with Town Law, Highway Superintendent Thomas R. Ingraham appoints Steven Baase as Deputy Highway Superintendent for the year 2009.

**HIGHWAY**

Resolution # 9 Motion was made by Councilperson Breslawski, seconded by Councilperson Marchetti setting Deputy Highway Superintendent wage at \$3,183.00 to be paid over 26 pay periods.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #10 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski setting Highway employees hourly rate as follows:

1. Foreman	\$19.00 - \$24.56 range
2. Maintenance Mechanic	\$15.19 - \$23.62 range
3. Specialized M.E.O.	\$13.95 - \$23.62 range
4. M.E.O.	\$12.37 - \$22.96 range
5. Laborer, Full Time	\$ 8.24 - \$17.89 range
6. Laborer, Part Time	\$ 7.60 - \$15.67 range

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**HIGHWAY EXPENDITURES**

Resolution #11 Motion was made by Councilperson Rose, seconded dually by Councilpersons Breslawski and Rath authorizing the Highway Superintendent to purchase small tools and equipment up to \$10,000.00 for the year 2009, as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**DOG CONTROL OFFICERS**

Resolution #12        Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to set the annual salary of the Dog Control Officer at \$9,198.36 to be on a 26 pay period basis, effective January 1, 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #13        Motion was made by Councilperson Breslawski seconded by Councilperson Marchetti to reappoint James Atkins as Dog Control Officer for the year 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #14        Motion was made by Councilperson Rose, seconded by Councilperson Rath to set the hourly rate for the Assistant Dog Control Officer on an on-call basis at \$7.65 per hour, to be paid on a 26 pay period basis, effective January 1, 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #15        Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to reappoint David Maynard as the Assistant Dog Control Officer for the year of 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**HISTORIAN**

In accordance with Town Law, the Supervisor reappoints Mary Smith Historian for the year 2009 at the annual salary of \$7,565.00 to be paid monthly, effective January 1, 2009.

Resolution #16        Motion was made by Councilperson Rose, seconded by Councilperson Rath requesting Town Board Approval to reappoint Robert Kruger Assistant Historian for the Town of Hamlin with additional responsibilities of Heritage Park grounds and building maintenance with an annual salary of \$850.00. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**RECREATION**

Resolution #17 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski to authorize the continuation of Patty Jo Groenendaal as “acting” Recreation Director until January 20, 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #18 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski requesting authorization for the Hamlin Recreation Department to attend all State and County training sessions/conferences and/or meetings in 2009 as budgeted.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**BUILDING INSPECTOR/FIRE MARSHAL**

Resolution #19 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Charles Hungerford as full-time Building Inspector/Code Enforcement/SEQR Officer and Fire Marshal for the year of 2009 at the annual salary of \$33,373.09 to be paid on a 26-pay period basis, effective January 1, 2009.

Resolution #20 Motion was made by Councilperson Breslawski, seconded by Councilperson Marchetti to authorize the Hamlin Code Enforcement Department to attend all State and County training sessions for the year of 2009, as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #21 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to assign Civil Defense Director duties to the Building Inspector/Code Enforcement Officer/Fire Marshal for the year 2009.

**BANKS**

Resolution #22 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose to designate the Hilton Office of M & T Bank as depository for the Town of Hamlin accounts for 2009, as follows:

1. General Fund
2. Highway Fund

3. Hamlin Consolidated Water District
4. Walker Water District
5. Payroll Account
6. Employee Trust Fund
7. Water Bond Account #408252
8. Cell Tower Escrow

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #23 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski authorizing the Town Supervisor to check with all area banks for the best interest rate for investments.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

## **SALARIES**

### **HIGHWAY SUPERINTENDENT**

Resolution #24 Motion was made by Councilperson Rose, seconded by Councilpersons Rath to set the salary of the Highway Superintendent for the year 2009 at \$67,684.00 as budgeted, and to be paid by the Town of Hamlin, in 26 pay periods and any compensation earned while performing services for the County of Monroe by the Highway Superintendent will be entered as Revenue received by the Town of Hamlin. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **PARK SUPERINTENDENT**

Resolution #25 Motion was made by Councilperson Marchetti, seconded dually by Councilpersons Rose and Breslawski to appoint Thomas Ingraham as Park Superintendent for the year 2009 and to be paid \$1,591.81 on a 26 pay period basis. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #26 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to appoint Thomas Ingraham as Sewer Superintendent for the year 2009 and to be paid \$1,623.18 on a 26 pay period basis. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**TOWN OF HAMLIN SECRETARIAL AND CUSTODIAL RATES**

Resolution #27 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to set the following salaries:

1. Court Clerk 1 & 2 \$7.51 - \$18.45 range
2. Bookkeeper to Supervisor \$9.46 - \$18.45 range
3. Deputy Town Clerk \$7.51 - \$18.45 range
4. Custodian \$7.51 - \$18.45 range
5. Clk.-Typs & Clk IV P.T. \$7.51 - \$18.45 range
6. Recreational Seasonal Position \$7.51 - \$18.45 range

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**SALARIES OF TOWN SERVANTS**

Resolution #28 Motion was made by Councilperson Breslawski, seconded by Councilperson Rath setting the following salaries:

1. Supervisor \$21,160.24 to be paid in a 26 pay period basis.
2. Deputy Supervisor \$2,997.24 to be paid in (12) monthly pay periods.
3. Town Clerk \$37,705.00 to be paid in a 26 pay period basis.
4. Deputy Town Clerk \$1,500.00 to be paid in a 26 pay period basis.
5. Councilpersons (4) \$6,907.21 each to be paid in (12) monthly pay periods.
6. Town Justices (2) \$12,406.88 each to be paid in (12) monthly pay periods

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**ENGINEER**

Resolution #29 Motion was made by Councilperson Rath, seconded by Councilperson Rose to reappoint Chatfield Engineers, P.C. as Engineer for the Town. Members polled, Councilperson Breslawski aye, Councilperson Marchetti abstain, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #30 Motion was made by Councilperson Breslawski, seconded by Councilperson Rath to set the annual salary of the Engineer for the Town for the year 2009 at \$13,000.00 as budgeted, to be paid on a service rendered basis. Members polled, Councilperson Breslawski aye, Councilperson Marchetti abstain, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**ASSESSOR'S DEPARTMENT**

Resolution #31 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose to set the Assessor's 2009 yearly salary at \$41,688.42 to be paid on a 26 pay period basis.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #32 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to reappoint Marsha Prince as Clerk to the Assessment Review Board for the year 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #33 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to reappoint Marsha Prince as Clerk to the Assessor for the year 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**SECRETARY TO BUILDING INSPECTOR/PLANNING, ZONING AND CONSERVATION BOARDS**

Resolution #34 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose to set an hourly salary up to \$11.49 for the Secretary to Building Inspector, Planning, Zoning and Conservation Board for the year of 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #35 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to establish a maximum 34 hour work week, for the Clerk with 12 hours a week for the Building Inspector and the remainder for the Support Boards.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**PLANNING BOARD**

Resolution #36 Motion was made by Councilperson Rath, seconded by Councilperson Rose to set the salaries of the Planning Board members for 2009 as

budgeted, to be paid on a bi-annual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$221.93 per regular monthly meeting attended.
2. Six (6) members each at \$115.88 per regular monthly meeting attended.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #37 Motion was made by Councilperson Rose, seconded dually by Councilpersons Marchetti and Breslawski to appoint Mark Reeves to the Planning Board for a term, to expire December 31, 2015.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #38 Motion was made by Councilperson Rath, seconded by Councilperson Rose to accept with regret the resignation letter of Planning Board member Chris Schlieter from the Planning Board.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #39 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to advertise for the Planning Board vacancy created by the resignation of Chris Schlieter. Applications to be accepted through 3 pm January 23, 2009 at the Town Clerk's office. Interviews to be held January 26, 2009.

Members polled: Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Supervisor Roach aye. Motion carried.

### **ZONING BOARD OF APPEALS**

Resolution #40 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to set the salaries of the Zoning Board of Appeals members for 2009 as budgeted, to be paid on a bi-annual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$221.93 per regular monthly meeting attended.
2. Four (4) members each at \$115.88 per regular monthly meeting attended.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #41 Motion was made by Councilperson Rose, seconded dually by Councilpersons Breslawski and Rath to reappoint Rocky Ellsworth to the Zoning Board of Appeals for a term to expire December 31, 2015.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **CONSERVATION ADVISORY BOARD**

Resolution #42 Motion was made by Councilperson Marchetti seconded dually by Councilpersons Rath and Breslawski to set the salaries of the Conservation Board members for 2009 as budgeted, to be paid on a biannual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$221.93 per regular monthly meeting attended.
2. Monroe County Environmental Management Council (EMC) delegate \$40.00 per regular monthly County meeting attended/paid semi-annually.
3. Six (6) members each at \$115.88 per regular monthly meeting attended

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #43 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski to reappoint Craig Goodrich to Conservation Advisory Board for a two-year term which will expire December 31, 2010.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #44 Motion was made by Councilperson Rath, seconded dually by Councilpersons Breslawski and Marchetti to reappoint Jeanine Klopp to Conservation Advisory Board for a two-year term which will expire December 31, 2010.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #45 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to schedule interviews for Conservation Board applicants to be held beginning at 6 pm, January 26, 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**SUPPORT AND ADVISORY BOARDS**

Resolution #46 Motion was made by Councilperson Rose, seconded by Supervisor Roach authorizing Support Board Chairs to designate "Excused with Pay" any member's absence due strictly to personal illness or family emergency.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #47 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to set the maximum number of absences whether "excused with pay" or "unexcused" for paid members of Support and Advisory Boards as two during the year of 2009. Members who exceed two absences during the year 2009 must request reappointment for the following year or be replaced.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #48 Motion was made by Councilperson Rose, seconded by Councilperson Rath to require all paid Support Board members to complete a minimum of four (4) continuing education units during the year 2009 per Chapter 662, New York Laws of 2006. Members who fail to do so must request reappointment for the following year or be replaced.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**TOWN JUSTICE COURT CLERK**

Resolution #49 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to reappoint Patience McPherson as Court Clerk for the year 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #50 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to reappoint Michelle Weitzel as Deputy Court Clerk for the year 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**TAX COLLECTOR**

Resolution #51 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski to reappoint Kathi A. Rickman as Tax Collector, and pay her the sum of \$4,080.00 as budgeted, to be paid in 26 pay period basis for the year 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**ELECTION INSPECTORS**

Resolution #52 Motion was made by Councilperson Marchetti seconded by Councilperson Breslawski to set the salaries of the Election Inspectors for 2009 as budgeted.

1. Chairperson - \$20.00/per election.
2. Election Inspector - \$10.00/per hour

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #53 Motion was made by Councilperson Rose, seconded dually by Councilpersons Rath and Breslawski to set the compensation for schooling and testing for the Election Inspectors at \$25.00 per year.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

**ATTORNEY**

Resolution #54 Motion was made by Councilperson Marchetti, seconded by Councilperson Rose to reappoint Kenneth Licht as the Attorney to the Town for the period of January 1 – December 31, 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #55 Motion was made by Councilperson Rath, seconded by Councilperson Rose to pay the Attorney of the Town an annual salary of \$31,000.00 to be paid \$2583.33 monthly for the 2009 year, with monthly reports being filed, effective January 1, 2009 and Water Districts and Litigation to be paid separately.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **TOWN CLERK TRAINING**

Resolution #56 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to authorize the Hamlin Town Clerk and Deputy Town Clerk to attend all State and County training sessions for the year 2009, as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **SENIOR CITIZEN COORDINATOR**

Resolution #57 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to reappoint Katrina-Hurd-LaFever as the Senior Citizen Coordinator for the year 2009 at an annual salary of \$4,029.00 to be paid monthly, effective January 1, 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **PRE-PAYMENT OF BILLS**

Resolution #58 Motion was made by Councilperson Breslawski, seconded Councilperson Marchetti for Town Board approval to prepay all utility bills including cell phone bills, the HAMLIN XPRESS Newsletter and lease vehicles. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #59 Motion was made by Councilperson Rose, seconded by Supervisor Roach acknowledging the annual review and approval of the Town of Hamlin Procurement Policies and Procedures per General Municipal Law Section 10 and 11 and the Town of Hamlin Workplace Violence Policy. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #60 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose to acknowledge as sufficient, per Public Officers Law Section 11(2), the blanket undertaking covering Town Officers, Clerks and employees as set forth below:

1. Employees (including Clerks, \$25,000 Limit

- |  |                     |
|--|---------------------|
| Court Clerk and Town Officers<br>and employees not prescribed below)         | \$ 1,000 Deductible |
| 2. Town Clerk/Tax Collector/<br>Deputy Town Clerk                            | \$500,000 Limit     |
| 3. Town Supervisor/ Deputy<br>Supervisor/Bookkeeper/<br>Assistant Bookkeeper | \$100,000 Limit     |

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **LIBRARY TRUSTEE**

Resolution #61 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to reappoint Sue Evans to the Hamlin Public Library Board as a Hamlin Public Library Trustee with a term ending December 31, 2013. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #62 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski acknowledging Town Board Liaisons for 2009 as follows:

1. Supervisor Roach: Assessor, Attorney, Building & Grounds, BI/CEO, Board of Assessment, Historian, Media Reporting, Newsletter with Recreation, Town Engineer, Joint Library/Community Center/Senior Center Exploratory/Concept Committee.
2. Councilman Breslawski: Clerks, Recreation, Library, Security, Parks.
3. Councilman Marchetti: Ambulance, Dog Control Officer, Zoning Board of Appeals, Hilton-Parma Fire Department, Fire Marshal/Civil Defense.
4. Councilman Rath: Auditing, Conservation Board, Hamlin Fire Dept., Morton Fire Dept., Walker Fire Dept., LWRP.
5. Councilman Rose: Drainage, Highway, Planning Board, Senior Citizens, Water, Town Justices.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #63 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Richard Marsden to the Board of Ethics with a term ending December 31, 2013.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **ADJOURN TO EXECUTIVE SESSION**

Resolution #64 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to adjourn to Executive Session at 6:37 pm to discuss employee issues.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **RETURN FROM EXECUTIVE SESSION**

Resolution #65 Motion was made by Councilperson Rose, seconded by Councilperson Rath to return from Executive Session at 7 pm.  
Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #66 Unanimous motion was made to acknowledge Patty Jo Groenendaal as Recreation Director for the year 2009 at an annual salary of \$30,000.00 to be paid on a 26 pay period basis, effective January 20, 2009.  
Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #67 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to acknowledge Nancy Schaefer as the Recreation Office Administrative Assistant for the year 2009.  
Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #68 Motion was made by Councilperson Rose, seconded by Councilperson Rath to appoint Chuck Mosele as Assistant Building Inspector in accordance with the physician's limitations and restrictions; to be re-evaluated in March 2009.  
Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #69 Motion was made by Councilperson Marchetti, seconded by Councilperson Rose to re-appoint Chuck Mosele as Assistant Fire Marshal/Safety Coordinator, an unpaid position, for the year of 2009, in accordance with the physician's limitations and restrictions; to be re-evaluated in March 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #70 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to conditionally reappoint Heather Norman as Secretary to the Building Inspector/Planning, Zoning and Conservation Boards to be re-evaluated in March 2009.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Resolution #71 Motion was made by Councilperson Rose, seconded by Councilperson Rath to conditionally reappoint Charles Welch as Attorney for the Planning and Zoning Board of Appeals to be re-evaluated in July 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

### **DISCUSSION:**

Brief discussion was held regarding whether the Town Hall Custodian position should be considered full time or part time. Position will temporarily stay as is with current Custodian, Dave Robbins performing the duties until Supervisor Roach can provide a job description of the Town Hall Custodian for further review of this issue.

Supervisor Roach asked if anyone had anything else to discuss. Councilperson Breslawski responded that he did.

Councilperson Breslawski stated: "In the afternoon of December 15, 2008 it became known to me in a conversation with my employer that a contract had been entered into between my employer and a wind energy company. The date and terms of the contract, if accepted, will be available upon filing with the Monroe County Clerk. Please consider this my official notice of recusal from any and all deliberations and votes pertaining to wind turbine regulations and any applications to develop wind turbines in the Town of Hamlin."

### **ADJOURNMENT**

Motion was made by Councilperson Rose, seconded by Councilperson Breslawski to adjourn the meeting at 7:08 pm.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, RMC/CMC  
Town Clerk