

Hamlin Public Library: Adventures Close to Home
Board of Trustees Informal Minutes
October 7, 2009

President George Bott, since a quorum was not present, called an Informal Meeting of the Board, to order at 7:00 PM.

Present: Bott, Evans and Miller.

Absent: Hungerford, Parker, Plovovich and Terry

Others: Kay Hughes-Dennett, Nancy Jennejahn and Tom Breslawski.

1. **Minutes.** Miller moved, Evans seconded, to approve the Minutes of September 2, 2009 as distributed. Passed.

2. **Treasurer's report** was given by Hughes-Dennett.

Vouchers of \$3,100 have been sent to the Town for payment.

3. **Directors report** was presented by Hughes-Dennett and is attached.

All Board members were asked to write to State Lawmakers asking for release of all funds for MCLS (receipt of total annual grant to Hamlin Library may depend of the release of the funds.)

4. **Old Business:**

a. **Strategic Planning Objectives**

i. Maintenance: Specific plans will be recommended at next meeting of Board.

ii. Library Cards: Still in early stages.

iii. Staff Training: Hughes-Dennett has had discussions with Staff. Ideas are in Director's Report.

iv. Personnel Committee (Bott, Miller & Hungerford) will meet to review current Personnel Documents before meeting with Hughes-Dennett.

v. 10th Anniversary Celebration: Parker was not present but ideas were discussed.

5. **Town Board Liaison:** Tom Breslawski

The 2010 proposed Library Budget has remained unchanged by Town Board.

6. **Friends of Library:** Nancy Jennejahn

The Ham Dinner brought in \$462.

The annual Tree Lighting event will be on the 1st Saturday in December at Town Hall.

7. **Motion to adjourn** the Informal Meeting was made by Evans, seconded by Miller, at 8:25 PM Carried.

Respectfully submitted,

Duane R. Miller

Hamlin Public Library Director's Report October 7, 2009

September 2009			
		YTD 2009	YTD 2008
Circulation			
Charges	6,024	58,070	55,958
Renewals	597	5,061	5,464
Total	6,621	63,131	61,422
New Cards			
Adults	14	129	112
Juv	5	45	40
Internal	0	0	0
Restricted	2	15	15
YA	1	8	5
Temporary	1	8	3
Total	23	205	175
People Count			
	3,057	28,901	27,370
Books Purchased			
	233	1,258	935
Donations Added			
	43	341	169
Fines			
	342.01	\$4344.12	\$3,864.84
Fax			
	91.80	\$632.95	\$578.45
Copier			
	63.00	305.85	\$345.07

Programs:

September 21, 28- Munchkin Mondays
September 24-Story Time

Upcoming Programs:

October 5, 12, 19, 26-Munchkin Mondays
October 1, 8, 15, 22, 29-Story Time
October 17- Craft Saturday

October 6- Foster Parenting
October 13, 20, 27-Sign Language
October 22-Barclay School, "Family Reading Night-Supper and Stories"

National Friends of the Library Week from October 18-24- I would like to ask Supervisor Roach to declare October 18-24 "Friends of the Library Week" in Hamlin.

State Funding-MCLS is asking all libraries to contact their State Senators and Legislators to ask when the funds from the Department of Budget will be released for the library.

Our representatives are:

Senator George Maziarz
SUNY College at Brockport
350 New Campus Drive
Brockport, NY 14420
716-731-8740

Maziarz@senate.state.ny.us

Assemblyman Steven Hawley
121 N. Main Street
Suite 100
Albion, NY 14411
585-589-5780

Hawley@assembly.state.ny.us

Library Holiday Closing Hours for 2010

Staff Training-The staff has expressed an interest in additional training in Word and Excel and First Aid/CPR/AED class. I am looking into who can provide the training.

Email notification of upcoming events and books-in progress

Signage-Question-budget?

Programs- I have attended one adult programmers meeting and have gotten some great ideas. I hope to have one extra adult and children's program in both November and December.

Staff Meetings-I am trying to set up regular staff meetings every other month.

Monroe County Summer Reading Program Knowledge Bowl-Hamlin resident Jacob Kuebler tied for 2nd place. I am going to pursue an article about him with the Hamlin/Clarkson Herald.

Respectfully submitted,
Katherine Hughes-Dennett