

Hamlin Public Library: Adventures Close to Home
Board of Trustees Minutes
September 2, 2009

Meeting called to order by President George Bott at 7:00 PM.

Present: Bott, Evans, Hungerford, Miller, Parker, Plovanich and Terry.
Others: Kay Hughes-Dennett, Nancy Jennejohn and Tom Breslawski.

1. **Minutes.** Miller moved, Parker seconded, to approve the Minutes of August 5, 2009 as amended and as distributed. Passed.

2. **Treasurer's report** was given by Peter Terry.

Terry moved, Hungerford seconded, to receive the report and approve vouchers of \$6,009.67.
Passed

Terry presented a report on the McGrath Award including amounts received and current disposition of the funds.

3. **Directors report** was presented and is attached.

Bott presented Katherine (Kay) Hughes-Dennett. She has been offered and accepted the position of Librarian I with the responsibilities of Library Director. Her appointment was effective August 28. The letter of engagement was shared with the Board

4. **Old Business:**

a. **2010 Budget Plan:** The 2010 proposed Budget has been submitted.

b. **Strategic Planning Objectives**

i. A program to increase the use of Library services through an e-mail program to notify patrons of upcoming events, new books, etc. Hughes-Dennett will think about the possibilities and report to the next Board meeting.

ii. Maintenance: Terry reported that they are considering signage and painting before the end of the year.

iii. Library Cards: Evans and Parker shared some of the incentive objects. They are ready to make contacts with schools as well as people who drop by the Library.

iv. The Objective of Continuing Education events for staff was discussed. Hughes-Dennett was asked to think about this objective

5. **New Business**

a. **Library Programs:** Hughes-Dennett is working on children's as well as adult programs.

b. **10 Year Anniversary:** Parker is working on celebration.

6. **Town Board Liaison:** Tom Breslawski

The Town Board Budget meeting is Sept. 8

The Annual Report of the Library Board to the Town Board is Sept. 14. Bott is working on report.

The Primary Election is Sept 15, noon to 9 PM.

7. **Friends of Library:** Nancy Jennejahn

The annual book sale netted \$914.98. Jennejahn also gave an overview of the assets of the Friends.

A Ham Dinner fundraiser will be on Sept. 27, serving 4-7 pm - \$6 for adults.

The Candidates Forum went well.

8. **McGrath Bequest:**

Plovanich moved, Evans seconded, the following Resolution.

Be it resolved that the Hamlin Public Library Board of Trustees authorizes and directs George W. Bott, President, to sign the Receipt and Release in the form attached to their Resolution and the minutes of September 2, 2009, regarding all monies received from the Estate of Margaret A. McGrath, and as beneficiary of an ING annuity.

Resolution passed.

9. **Motion to adjourn** at 8:12 PM was made by Terry, seconded by Parker. Carried.

Respectfully submitted,

Duane R. Miller

**Hamlin Public Library
Director's Report
September 2, 2009**

August 2009			
		YTD 2009	YTD 2008
Circulation			
Charges	7343	52046	50,238
Renewals	566	5061	4,845
Total	7909	57107	55,083
New Cards			
Adults	11	115	101
Juv	11	40	36
Restricted	0	11	14
YA	2	7	5
Temporary	2	7	2
Total	28	182	158
People Count			
	3,650	25,844	24,456
Books Purchased			
	96	1,025	817
Donations Added			
	46	298	150
Fines			
	\$478.94	\$4,002.11	\$3,406.28
Fax			
	\$97.50	\$541.15	\$495.20
Copier			
	\$35.25	\$242.85	\$292.17

Programs:

all summer-Summer Reading Coloring Program-93 participants
 August 5-Bracelet Program-17 participants
 August 7-Bruce Weaver, Ventriloquist – 44 participants
 August 13-YA Pizza Party and Wii games- 4 participants

Upcoming Programs:

Sept. 21, 28-Munchkin Mondays
 Sept. 24-Story Time

Sept. 29-H & R Block

Computer Survey results- Please see hand out.

MCLS Trustee Workshop: Saturday, September 12, 9-12 explaining MCLS funding and how it is utilized.

Carpets: The carpets were cleaned August 13. The results were good except for a stain that has bled through near the DVDs.

Goodbye Party for Adrienne: Adrienne's goodbye party was August 28 in the Library meeting room. Many different kinds of cookie and punch were served to the Board members, Friends of the Library and members of the community who came to wish Adrienne good luck.



Bruce Weaver, Ventriloquist

August 7, 2009



Respectfully submitted,

Kay Hughes-Dennett